

REGULAR SESSION

November 20, 2017

The Substandard Buildings Commission of the City of Athens, Texas met in Regular Session on **Monday, November 20, 2017 at 5:30 p.m.** in the Conference Room of the Development Services Center, 622 South Prairieville, with the following members' present, to-wit:

Garrett Hope
Cody Craig
Nick Rosenberg
Tilo Galvan

Ralph Carrington, Code Enforcement Coordinator
Barbara Holly, Development Services Director

Constituting a quorum at which time the following proceedings were enacted, to-wit:

The meeting was called to order by Vice Chairman Galvan.

DISCUSS/CONSIDER APPROVING THE MINUTES OF THE OCTOBER 16, 2017 REGULAR SESSION, AS WRITTEN.

A motion was made by Member Craig, seconded by Member Hope, to accept the minutes of the October 16, 2017, Regular Session as written. The motion carried unanimously.

**PUBLIC HEARING CONCERNING SUBSTANDARD STRUCTURE LOCATED AT 511 W. LARKIN, LOT 2, BLOCK 1 – EDWIN HART SUBDIVISION
OWNERS – M. E. KINSEY**

Vice Chairman Galvan opened up the discussion asking if any representatives/owners were present for the hearing. There were none. Code Enforcement Coordinator Ralph Carrington stated that he had spoken with Mr. Kinsey and he had presented an action list of things they plan to get done with the property. Mr. Carrington stated that Mr. Kinsey had also sold the property and the new owners were already making improvements to the structure. Mr. Carrington verified and presented a photo to the board to show that there is indeed improvements being made to the property.

**DISCUSS/CONSIDER ACTION ON SUBSTANDARD STRUCTURE LOCATED AT 511 W. LARKIN, LOT 2, BLOCK 1 – EDWIN HART SUBDIVISION
OWNERS – M. E. KINSEY**

Vice Chairman Galvan, opened discussion on action for **511 W. LARKIN**. Vice Chairman Galvan asked if the issue has been resolved and Mr. Carrington replied that it has and the issue is resolved.

**PUBLIC HEARING CONCERNING SUBSTANDARD STRUCTURE LOCATED AT 513 W. LARKIN, LOT 3, BLOCK 1 – EDWIN HART SUBDIVISION
OWNER – JUAN & LETICIA VASQUEZ**

Vice Chairman Galvan opened up the discussion asking if representatives/owners present for the hearing. There were none.

**DISCUSS/CONSIDER ACTION ON SUBSTANDARD STRUCTURE LOCATED AT 513 W. LARKIN, LOT 3, BLOCK 1 – EDWIN HART SUBDIVISION
OWNER – JUAN & LETICIA VASQUEZ**

Vice Chairman Galvan opened the discussion on **513 W. LARKIN** and he suggested we add a Spanish section to the notification letters for Spanish speaking owners and inform them that we have a phone number they can call to have any questions about the letter or their property answered by a Spanish speaking employee. Mr. Carrington stated that a citation had been issued because there has been no response from the owners on the issues with **513 W. LARKIN**. Mr. Carrington stated that the owner Leticia Vasquez came into the office to ask about the citation and where to appear. Mr. Carrington explained where she needed to go. Mr. Carrington stated that Leticia Vasquez called the office to ask about getting a new permit and we told her the fee and she can come to the office anytime between 8am and 5pm. She has since not come to the office for a new permit. The board said we should send them another letter concerning their property and the board will table the issue until the January 22, 2018 meeting. A motion was made by Member Hope and Member Craig seconded the motion. The motion carried unanimously.

**PUBLIC HEARING CONCERNING SUBSTANDARD STRUCTURE LOCATED AT 517 W. LARKIN, LOT 5B, BLOCK 1 – EDWIN HART SUBDIVISION
OWNER – SERGIO & MARY DELGADO**

Vice Chairman Galvan opened up the discussion asking if representatives/owners present for the hearing. There were none.

**DISCUSS/CONSIDER ACTION ON SUBSTANDARD STRUCTURE LOCATED AT 517 W. LARKIN, LOT 5B, BLOCK 1 – EDWIN HART SUBDIVISION
OWNER – SERGIO & MARY DELGADO**

Vice Chairman Galvan opened up the discussion on **517 W. LARKIN** and suggested we check on the outcome from the judge concerning the citation that was issued. After discussion of the board there was a motion from Member Craig and seconded by Member Hope to issue another letter to the owners to include the Spanish section and to table the issue until the 22 January 2018 meeting. The motion carried unanimously.

**PUBLIC HEARING CONCERNING SUBSTANDARD STRUCTURE LOCATED AT 615 WILLIAMS ST., LOT 8, BLOCK 10 – BISHOP HEIGHTS SUBDIVISION
OWNER – JERLENE STEVENSON**

Vice Chairman Galvan opened up the discussion asking if representatives/owners present for the hearing. There were none.

**DISCUSS/CONSIDER ACTION ON SUBSTANDARD STRUCTURE LOCATED AT 615 WILLIAMS ST., LOT 8, BLOCK 10 – BISHOP HEIGHTS SUBDIVISION
OWNER – JERLENE STEVENSON**

Vice Chairman Galvan opened up the discussion on **615 WILLIAMS ST.** and Mr. Carrington stated that the issue had been resolved for this property.

**PUBLIC HEARING CONCERNING SUBSTANDARD STRUCTURE LOCATED AT 829 N. PRAIRIEVILLE ST., LOT 12, AB 787 – PAYNE ADDITION
OWNER – ALVIS & PHYLLIS MCFARLAND**

Vice Chairman Galvan opened up the discussion asking if representatives/owners present for the hearing. There were none.

**DISCUSS/CONSIDER ACTION ON SUBSTANDARD STRUCTURE LOCATED AT 829 N. PRAIRIEVILLE ST., LOT 12, AB 787 – PAYNE ADDITION
OWNER – ALVIS & PHYLLIS MCFARLAND**

Vice Chairman Galvan opened up the discussion on **829 N. PRAIRIEVILLE ST.** and Mr. Carrington stated that the issue is being resolved for this property by a General Contractor working next door. Mr. Carrington stated that the owners of **829 N. PRAIRIEVILLE** gave permission to the general contractor to demolish the 2 accessory storage buildings while conducting construction work next door. A motion was made by Member Hope and seconded by Member Rosenberg to table the issue until the January 22, 2018 meeting and see where the property is at that time. It was passed unanimously.

**PUBLIC HEARING CONCERNING SUBSTANDARD STRUCTURE LOCATED AT 502 N. WOFFORD ST., LOT 7A, BLOCK 51 – ATHENS OLD TOWN SUBDIVISION
OWNER – BONILLA LOURDES**

Vice Chairman Galvan opened up the discussion asking if representatives/owners present for the hearing. The owner Bonilla Lourdes was present to speak to the board. The owner stated she wants to get the work completed and she stated she can get it all completed in 90 days.

**DISCUSS/CONSIDER ACTION ON SUBSTANDARD STRUCTURE LOCATED AT 502 N. WOFFORD ST., LOT 7A, BLOCK 51 – ATHENS OLD TOWN SUBDIVISION
OWNER – BONILLA LOURDES**

It was suggested by Member Craig that she get the windows secure and all debris cleared out within 30 days and that the roofing and remaining work be completed within the 90 days and it was stated by Mr. Carrington that she would need to get a permit from Development Services. A motion was made by Member Craig and seconded by Member Rosenberg. I was passed unanimously.

**PUBLIC HEARING CONCERNING SUBSTANDARD STRUCTURE LOCATED AT 211 LOYOLA ST., LOTS 8 & 9, BLOCK 31A – PARK HIGHLANDS SUBDIVISION
OWNER – DENISE ZAVALA**

Vice Chairman Galvan opened up the discussion asking if representatives/owners present for the hearing. There were none.

**DISCUSS/CONSIDER ACTION ON SUBSTANDARD STRUCTURE LOCATED AT 211 LOYOLA ST., LOT 8 & 9, BLOCK 31A – PARK HIGHLANDS SUBDIVISION
OWNER – DENISE ZAVALA**

It was suggested by the board that she be given 30 days for the garage section of work to be in the dry with all the siding done and all roofing completed. The board also suggested that the owner Denise Zavala attend the December 18, 2017 substandard structure meeting with an update as to the progress at that time. A motion was made by Member Hope and seconded by Member Rosenberg. It was passed unanimously.

OPPORTUNITY FOR CITIZENS TO EXPRESS ITEMS OF CONCERN

(Citizens appearing during this item will be allowed to present their concern, however, members of the Substandard Building Commission are prohibited from entering into deliberation and the item may be referred to a future agenda for discussion.)

Vice Chairman Galvan asked if there was anyone that had any issues to discuss. Mr. Johnny Merrifield, the Neighbor to 211 Loyola spoke and said that he was glad to see that construction materials has been delivered to 211 Loyola drive and was hopeful that the construction will get done.

ADJOURN

The meeting was adjourned.

PASSED AND APPROVED THIS THE 18th DAY OF DECEMBER, 2017.

Billy Murphree, Chairman

ATTEST:

Ralph Carrington, Code Enforcement Coordinator